

The New Apton Centre

22a Apton Centre Road, Bishop's Stortford, Hertfordshire CM23 3S

Telephone 01279 504 748 Mobile 07551 864 300



Level 2 Adult Care Worker Apprenticeship

Looking for a job that allows you to make a difference in your community?

We are a local charity seeking to appoint a compassionate, motivated apprentice who is keen to learn. The centre offers day care with a range of activities for vulnerable over 55s and the more mature members of our community.

Duties will include:

- meeting and greeting clients.
- supporting the mini-bus driver transporting clients.
- making refreshments.
- encouraging and supporting clients to join in activities.
- learning to plan and deliver activities.
- contributing to debriefing sessions.
- completing training and apprenticeship tasks.

Training: You will . . .

- be fully supported to study for a Level 2 Adult Care Worker apprenticeship, with the potential to study further.
- be allocated a tutor who will meet with you at The New Apton Centre one a month.
- be released for one day a week to study, in the workplace, for your qualification.
- be offered provision to complete your functional skills in English and maths (if this is necessary).

Skills and Personal Qualities:

Essential	Desired
Communication skills	IT skills
Customer care skills	Organisation skills
Team working	Presentation skills
Non-judgmental	Administrative skills
Patience	Creativity
Show initiative	

Desired Qualifications:

GCSE or equivalent English (Grade 4) Desired

GCSE or equivalent Maths (Grade 4) Desired

Career Progression

Following successful completion of the Level 2 qualification:

- Level 3 Adult Care Worker
- Seek employment

Working pattern

Monday to Friday

9am to 3.30pm (30 mins lunch break)

£10,140 per annum

To apply please send a CV and covering letter to:

Jacqueline Blackburn
The New Apton Centre
22a Apton Road
Bishop's Stortford
Herts
CM23 3SN

Applicants are encouraged to make an appointment to view the centre on 01279 504748.

Possible start date: ASAP



If you are looking for a career opportunity where you will laugh, smile and have job satisfaction, whilst gaining a qualification - apply now!